RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE TALLYN'S REACH AUTHORITY HELD APRIL 27, 2021

A special meeting of the Board of Directors of the Tallyn's Reach Authority (referred to hereafter as the "Board") was convened on Tuesday, April 27, 2021, at 5:00 p.m. at the Tallyn's Reach Clubhouse, 24900 E. Park Crescent Drive, Aurora, Colorado. Due to concerns regarding the spread of the Coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board meeting was also accessible by Microsoft Teams conference call. The meeting was open to the public.

ATTENDANCE

Directors in Attendance Were:

David Patterson, President
BJ Pell, Vice-President/Assistant Secretary
Harry Yosten, Treasurer
Mike Dell'Orfano, Assistant Secretary

Absent and excused was Director Wagner.

Also in Attendance Were:

Celeste Terrell and Nic Carlson; CliftonLarsonAllen LLP- Authority Manager ("CLA")

Kimberly Armitage and Debbie Guth; YMCA

Colleen Bryan; Member of the Public Jennifer Young; Member of the Public Julie Andersen; Member of the Public

CALL TO ORDER

The meeting was called to order at 5:02 p.m.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Ms. Terrell advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Terrell reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Terrell inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain quorums or to otherwise enable the Board to act.

RECORD OF PROCEEDINGS

ADMINISTRATIVE MATTERS

<u>Quorum/Confirmation of Meeting Location/Posting of Notice:</u> Ms. Terrell confirmed a quorum, the location of the meeting, and the posting of the meeting notice.

Agenda: Following review and discussion, upon a motion duly made by Director Patterson, seconded by Director Pell and, upon vote, unanimously carried, the Board approved the Agenda, as presented.

<u>Public Comment:</u> No comment from the public in attendance at this time.

MANAGER MATTERS

<u>Tallyn's Reach Tiger Sharks Swim Team Requests:</u> Jennifer Andersen, the Board President of Tallyn's Reach Tiger Sharks Swim Team, discussed the background of the swim team and answered questions from the Board regarding the request to increase the number of swim meets from three to five and the potential changes for swim meet date changes. Following discussion, upon motion duly made by Director Dell'Orfano, seconded by Director Pell and, upon vote, unanimously carried, the Board approved a total of four Summer 2021 swim team meets between the hours of 6:00 a.m. to 12:00 p.m.

Social Committee Events: Director Pell discussed upcoming Social Committee events including a holiday photographer in December 2021 with the Board. The estimated cost would be \$1,200. The Social Committee does not have funding for the photographer and are requesting the Authority to assist with the funding. Upon a motion duly made by Director Dell'Orfano, seconded by Director Patterson and, upon vote, unanimously carried, the Board authorized up to \$2,000 for 2021 social events. There was further discussion on upcoming events such as food trucks, movie nights, etc. The YMCA is to keep Ms. Terrell updated on all events in the Tallyn's Reach Authority area.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Pell, seconded by Director Dell'Orfano and, upon vote, unanimously carried, the meeting was adjourned at 5:53 p.m.

Respectfully submitted,

Secretary for the Meeting

Certificate Of Completion

Envelope Id: 6E506B9C05B845578751587F070DE093

Subject: Please DocuSign: Minutes - 04-27-2021 - Auth (execution copy).pdf

Client Name: Tallyn's Reach Authority Client Number: 011-045194-OS07-2021

Source Envelope:

Document Pages: 2 Signatures: 1 **Envelope Originator:** Initials: 0 Certificate Pages: 4 Cindy Jenkins 220 South 6th Street AutoNav: Enabled

Status: Completed

Sent: 7/14/2021 7:40:46 PM

Viewed: 7/14/2021 8:01:19 PM

Signed: 7/14/2021 8:01:26 PM

Timoctomo

Envelopeld Stamping: Enabled Suite 300

Time Zone: (UTC-06:00) Central Time (US & Canada) Minneapolis, MN 55402 Cindy.Jenkins@claconnect.com IP Address: 73.169.83.196

Record Tracking

Status: Original Holder: Cindy Jenkins Location: DocuSign

BASELL

U 5D0F27EA0668456.

7/14/2021 7:39:13 PM Cindy.Jenkins@claconnect.com

Signer Events Signature **Timestamp**

BJ Pell bjnsteve95@yahoo.com

Secretary

Security Level: Email, Account Authentication

(None)

Signature Adoption: Drawn on Device Using IP Address: 75.166.219.66

Signed using mobile

Signatura

Electronic Record and Signature Disclosure:

In Porcon Signor Events

ID: a8567cd6-2216-4499-a39e-bb5eba8674f5

Electronic Record and Signature Disclosure

Accepted: 7/14/2021 8:01:19 PM

Payment Events	Status	Timestamps
Certified Delivered Signing Complete Completed	Security Checked Security Checked Security Checked	7/14/2021 7.40.46 PM 7/14/2021 8:01:19 PM 7/14/2021 8:01:26 PM 7/14/2021 8:01:26 PM
Envelope Summary Events Envelope Sent	Status Hashed/Encrypted	Timestamps 7/14/2021 7:40:46 PM
Notary Events	Signature	Timestamp
Witness Events	Signature	Timestamp
Carbon Copy Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Editor Delivery Events	Status	Timestamp
In Person Signer Events	Signature	Timestamp

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to
 receive exclusively through electronic means all notices, disclosures, authorizations,
 acknowledgements, and other documents that are required to be provided or made
 available to you by CliftonLarsonAllen LLP during the course of your relationship with
 CliftonLarsonAllen LLP.